

TOWN OF NEWLAND

PUBLIC HEARING

FEBRUARY 2, 2021

5:50 PM

AGENDA

POLICY CHANGE

Section 13. Overtime Pay Provisions

Employees of the Town can be requested and may be required to work overtime hours as necessitated by the needs of the Town and determined by the supervisor.

To the extent that local government jurisdictions are so required, the Town will comply with the Fair Labor Standards Act (FLSA). The Town Council shall determine which jobs are "non-exempt" and are therefore subject to the Act in areas such as hours of work and work periods, rates of overtime compensation, and other provisions.

Non-exempt employees will be paid at a straight time rate for hours up to the FLSA established limit for their position (usually 40 hours in a 7 day period). Employees in public safety job classes earn overtime based on a 28 day time period; overtime does not occur for personnel in law enforcement until 171 hours are worked.

In determining eligibility for overtime in a work period, only hours actually worked shall be considered; in no event will vacation, sick leave, or holidays be included in the computation of hours worked for FLSA purposes.

Whenever practicable, departments will schedule time off on an hour-for-hour basis within the applicable work period for non-exempt employees, instead of paying overtime. When time off within the work period cannot be granted, overtime worked will be given in the form of pay in accordance with the FLSA.

Compensatory time off may be granted within the same pay period whenever feasible and determined by the Department Head. Law enforcement personnel shall be paid for overtime within the pay period or at the end of the next pay period.

The Town Administrator, Public Works Director, and Chief of Police are "exempt" for the FLSA and shall work the number of hours necessary to assure the satisfactory performance of their normal duties.

TOWN OF NEWLAND

PUBLIC HEARING

JANUARY 5, 2021

5:50 PM

PRESENT:

MAYOR: Valerie Jaynes

ALDERMAN: Kenny Caraway, James C. Johnson, Christie Hughes

The Mayor declared the public hearing open at 5:50 pm. The hearing was held for the closing of A-Street alleyway adjacent to Town Hall and Bojangles. There were no public comments. The Mayor declared the meeting closed at 5:59 pm.

Mayor, Valerie Jaynes

Clerk, Tammy Gardner

TOWN OF NEWLAND
MONTHLY BOARD MEETING
FEBRUARY 2, 2020
6:00 PM

PLEDGE OF ALLEGIANCE

PROPOSED AGENDA

APPROVAL OF PUBLIC HEARING MINUTES

APPROVAL OF MINUTES

PUBLIC COMMENTS

DEPARTMENT REPORTS

OLD BUSINESS

NEW BUSINESS

**TOWN OF NEWLAND
MONTHLY BOARD MEETING**

January 5, 2021

6:00 PM

PRESENT:

MAYOR: Valerie Jaynes

ATTORNEY: Joe Seegers (absent)

ALDERMAN: Kenny Caraway, James C. Johnson, Lauren Turbyfill, Christie Hughes, Dave Calvert

GUESTS: Luke Barber

STAFF: Lise Meinhardt, Keith Hoilman, Chief Byron Clawson, Colby Benfield,
Tammy Gardner

The Mayor called the meeting to order at 6:00 pm. The Mayor then led the audience in the pledge to the American flag.

Kenny made a motion to accept the proposed agenda. Dave seconded the motion. All agreed by a show of hands and stating I.

Dave made a motion to approve the December minutes. Kenny seconded the motion. All agreed by a show of hands and stating I.

Lise Meinhardt gave the finance report. Lise stated Mrs. Randolph has put the audit papers in the mail.

Chief Byron Clawson gave the police report. Chief Clawson went over notable calls.

Colby Benfield gave the public works report. Colby stated there was a water break on Cranberry Street and they worked on it till 2:00 am. Colby also stated they used the new backhoe and it worked really well.

Keith Hoilman gave the administrators report. Keith stated Bojangles continues to move forward. Keith stated that O'Reilly Auto Parts have submitted plans to be approved for a new building.

There was no old business.

In new business, Kenny made a motion to close A-street alleyway adjacent to Town Hall and Bojangles. Christie seconded the motion. All agreed by a show of hands and stating I.

Christie presented a gift from the town to James C. Johnson for being virtual Santa Clause.

James made a motion to go into closed session for personnel. Dave seconded the motion. All agreed by a show of hands and stating I.

Upon returning the Mayor announced no decision had been made. A Workshop was set up for January 12th at 6:00 pm.

James made a motion to adjourn. Christie seconded the motion. All agreed by a show of hands and stating I. Meeting adjourned at 7:30 pm.

Mayor, Valerie Jaynes

Clerk, Tammy Gardner