

TOWN OF NEWLAND
MONTHLY BOARD MEETING

MAY 5, 2020

6:00 PM

PRESENT:

MAYOR: Valerie Jaynes

ALDERMAN: Kenny Caraway, James C. Johnson, Lauren Turbyfill (phone), Christy Hughes, Dave Calvert

STAFF: Lise Meinhardt (phone), Keith Hoilman, Chief Byron Clawson(phone), Tammy Gardner

The Mayor called the meeting to order at 6:15 pm.

James made a motion to approve the proposed agenda. Christy seconded the motion. All agreed by stating I. Motion carried.

James made a motion to approve the April minutes. Kenny seconded the motion. All agreed by stating I. Motion carried.

Proposed Budget Presented for 20/21.

Chief Byron Clawson gave the police report. Chief Clawson went over the notable calls. There were no questions for Chief Clawson.

Lise Meinhardt gave the financial report. Lise stated she had been working on the 20/21 budget.

Keith Hoilman gave the Administrator and Public Works report. Keith stated he checked on a banner with names and it would cost around \$500.00. Keith also stated the boys had installed 310 new meters.

In old business:

The board discussed the Fourth of July festivities. The board decided to do the fireworks on the 3rd of July. The festival is pending due to the covid-19.

In new Business:

The board discussed having livestock in the Town limits. Lauren stated they had to get their land classified as Farm Agriculture use. The town policy allows as long as it's not a nuisance.

A budget workshop was scheduled for May 12 at 5:00 pm.

Lise Meinhardt stated she had checked on different ways for a credit card machine and the one that went with QS1 would charge \$15.00 a month and the customer would pay the fees. James made a motion for Lise to set up a credit card system on-line. Kenny seconded the motion. All agreed by stating I. Motion carried.

Kenny made a motion to approve lease agreement of tenants and allow Keith and Valerie to approve each year. This motion was amended.

Kenny made a motion to approve office lease agreement of tenants and allow Keith to approve each year as long as it was the same tenants. Dave seconded the motion. All agreed by stating I. Motion carried.

James made a motion to buy employees dinner on the last Friday of the month till Covid-19 was over. Christy seconded the motion. All agreed by stating I.

Christy made a motion to adjourn. Dave seconded the motion. All agreed by stating I. Motion carried.

Meeting adjourned at 7:30 pm.



Mayor, Valerie Jaynes



Clerk, Tammy Gardner

TOWN OF NEWLAND
MONTHLY BOARD MEETING

APRIL 7, 2020

6:00 PM

PRESENT:

MAYOR: Valerie Jaynes

ATTORNEY: Joe Seegers

ALDERMAN: Kenny Caraway, James C. Johnson, Lauren Turbyfill, Christy Hughes, Dave Calvert.

GUESTS: Joielle Calhoun, Mike Tolson, Luke Barber

STAFF: Lise Meinhardt, Keith Hoilman, Chief Byron Clawson, Tammy Gardner.

The Mayor call the meeting to order at 6:00 pm.

James made a motion to approve the proposed agenda. Kenny seconded the motion. All agreed by stating I. Motion carried.

Dave made a motion to approve the February minutes. Kenny seconded the motion. All agreed by stating I. Motion carried.

Christy made a motion to approve the Emergency Meeting Minutes. James seconded the motion. All agreed by stating I. Motion carried.

Joielle Forbes asked the board about placing 13 banners for the spring athletes on Mountain Electric light poles. After discussion, Dave made a motion to approve Joille's plan to place banners for spring athletes. Kenny seconded the motion. All agreed by stating I.

Mike Tolson explained to the board about the outcome of the AIG Grant. Mr Tolson explained how the Town missed it by just a few points. Mr Tolson stated his regulator stated the Town could try again in September. That there was so many others who applied for this last time.

Chief Byron Clawson gave the police report. Chief Clawson went over the notable calls. There were no questions for Byron.

Lise Meinhardt gave the finance report.

Keith Hoilman gave the Administrator and Public Works Report. Keith stated the Town has been on lockdown and has been appointment only. Keith stated employees have been cleaning and keeping things sanitized. Keith stated he has had complaints on the carwash in Newland having trash blown on the river walk. Keith stated he will be sending a letter to the owner.

In Old Business:

Keith asks the board about hiring Mark Osbourne for the fulltime Maintenance Worker I position. After discussion, Kenny made a motion to hire Mark Osbourne full time with benefits on a probationary 90 days. Dave seconded the motion. All agreed by stating I. James made an amending motion to retroactive Mark Osbourne. Dave seconded the motion. All agreed by stating I.

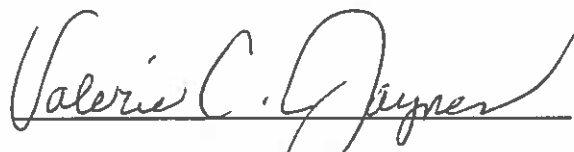
Keith stated to the board the Trash pickup agreement with Republic is running out. James made a motion to renew the agreement for trash pickup from Republic. Dave seconded the motion. All agreed by stating I.

In New Business:

Dave made a motion to have a banner made with all 2020 the seniors names on it, as long as its under \$300.00. James seconded the motion. All agreed by stating I.

Lauren made a motion to adjourn. Kenny seconded the motion. All agreed by stating I.

Meeting adjourned at 7:30 pm



Mayor, Valerie Jaynes



Clerk, Tammy Gardner

TOWN OF NEWLAND
EMERGENCY MEETING
MARCH 25, 6:00 PM

PRESENT:

Mayor: Valerie Jaynes

ALDEREMAN: James C. Johnson, Christy Hughes, Lauren Turbyfill

STAFF: Keith Hoilman, Lise Meinhardt, Chief Byron Clawson, Tammy Gardner

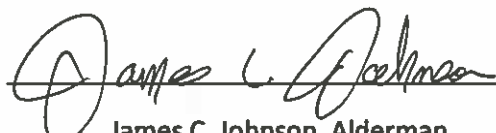
This meeting was called together to discuss procedure and protocol with Covid-19. The Mayor opened the floor and the Board discussed ways to handle situations with the Covid-19. James made a motion to lockdown the main lobby, and to have people call in and make appointments. Christy seconded the motion. All agreed by stating I. Motion carried.

James made a motion that if an employee is exposed or feels sick, they must go into quarantine for 14 days immediately and anyone who has come in contact with them must too. Christy seconded the motion. All agreed by stating I. Motion carried.


James made a motion to adjourn. Christy seconded the motion. All agreed by stating I.




Mayor, Valerie Jaynes



James C. Johnson, Alderman



Christy Hughes, Alderman



Lauren Turbyfill, Alderman

**TOWN OF NEWLAND
MONTHLY BOARD MEETING**

FEBRUARY 4, 2020

6:00 PM

PRESENT:

MAYOR: Valerie Jaynes

ATTORNEY: Joe Seegers (absent)

ALDERMAN: Kenny Caraway, James C. Johnson, Lauren Turbyfill, Christy Hughes, Dave Calvert

GUESTS: Tony Krasienko, Jamie Shell

STAFF: Lise Meinhardt, Keith Hoilman, Chief Byron Clawson, Colby Benfield,
Tammy Gardner

The Mayor pro-tem called the meeting to order at 6:05. The Mayor pro-tem led the audience in the pledge to the American flag.

James made a motion to accept the proposed agenda. Dave seconded the motion. All agreed by a show of hands and stating I.

James made a motion to accept the January minutes. Dave seconded the motion. All agreed by a show of hands and stating I.

Tony Krasienko, Municipal Sales Manager for Republic Services presented the board with an updated contract. Mr Krasienko stated it had not been updated or prices had not changed since 2010. Mr Krasienko explained the cost to the board. The board decided to let the Town Attorney look at the contract first. The board thanked Mr Krasienko for coming.

Lise Meinhardt gave the finance report. Lise stated we were right on budget at this time.

Chief Byron Clawson gave the police report. Chief Clawson went over notable calls. Chief Clawson told the board they have seized a BMW 650i and \$1012 dollars in connection to a group of people from Georgia obtaining property by false pretenses. Chief Clawson stated they were still running down leads from this situation.

Keith Hoilman gave the public works and administrator report. Keith stated the signs for the Engine Brake Prohibited had been ordered. Keith stated that Eddie Johnson's last day was January 22. Keith stated that Mark Osbourne was interested in full time position of Maintenance Worker 1. James made a motion to go into closed session to discuss personnel. Lauren seconded the motion. All agreed by a show of hands and stating I. Motion carried.

Upon returning from closed session the Mayor announced at this time no decision was made. James made a motion to move previous Department of Correction sick time in the amount of 973 hours to Town of Newland retirement for Keith Hoilman at no cost to the Town. Christy seconded the motion. All agreed by a show of hands and stating I.

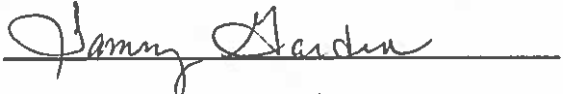
There was no old business.

There was no new business.

Christy made a motion to adjourn. Lauren seconded the motion. All agreed by a show of hands and stating I. Meeting adjourned at 8:15 pm.



Mayor, Valerie Jaynes



Clerk, Tammy Gardner

**TOWN OF NEWLAND
MONTHLY BOARD MEETING
JANUARY 7, 2020
6:00 PM**

PRESENT:

MAYOR: Valerie Jaynes

ATTORNEY: Joe Seegers

ALDERMAN: Kenny Caraway, James C. Johnson, Lauren Turbyfill, Christy Hughes,
Dave Calvert

GUESTS: Jamie Shell

STAFF: Lise Meinhardt, Keith Hoilman (absent), Chief Byron Clawson, Colby Benfield,
Officer Michael Fields, Tammy Gardner

The Mayor called the meeting to order at 6:00 pm. The Mayor then led the audience in the pledge to the American flag.

James made a motion to approve the agenda. Christie seconded the motion. All agreed by a show of hands and stating I.

Christie made a motion to approve the December minutes. Dave seconded the motion. All agreed by a show of hands and stating I.

There were no public comments.

Lise Meinhardt gave the finance report. Lise stated the W2s were sent out. Lise asked the board where to move \$150,000.00. After discussion, James made a motion to move the \$150,000.00 to N.C. Trust. Lauren seconded the motion. All agreed by a show of hands and stating I.

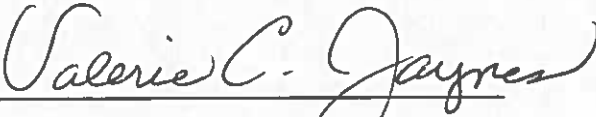
Chief Clawson gave the police report. Chief Clawson went over all notable calls. The Chief and Michael then asked the board about 2 different grants they would like to apply for. First grant was for a police K9, and the second for a resource office for Newland school. After discussion, James made a motion to have Chief Clawson apply for both grants. Christy seconded the motion. All agreed by a show of hands and stating I.

Colby Benfield gave the public works, and administrator report. Colby stated that phase 1 was finished on the maintenance building. Colby stated they had placed more of the Kamstrup meters. Colby stated that Republic services will be increasing their rates by \$6.00 a month.

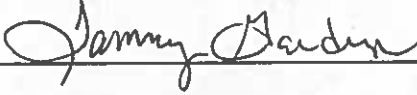
There was no old business.

In new business, The Mayor announced that Eddie Dwight Johnson gave his 2 week notice from Utilities Maintenance worker. His last day will be January 22, 2020. James made a motion to freeze the public works position at this time. Christy seconded the motion. All agreed by a show of hands and stating I. The board then discussed event dates for events in 2020.

Dave made a motion to adjourn. Christy seconded the motion. All agreed by a show of hands and stating I. Meeting adjourned at 7:00 pm.



Mayor, Valerie Jaynes



Clerk, Tammy Gardner